

Clark County Courts Neighborhood Justice Center Mediation Guidelines

Mediation is an opportunity for parties to resolve issues with the help of an impartial mediator. Parties are allowed up to three, two-hour mediation sessions if needed. The Neighborhood Justice Center (NJC) conducts mediation according to the following guidelines to help parties get the most benefit from the process:

1. **Decision Making** – The parties make all of the decisions in mediation about the outcome. The mediators are responsible for guiding parties through the mediation process.
2. **Confidentiality** – Mediation is confidential and the information cannot be used in any court or hearing. Mediators cannot be subpoenaed but are required under Nevada law to report suspected child or elder abuse, neglect, or exploitation. Additionally, genuine threats to do bodily harm to oneself or another person, or incidents of animal cruelty, are reported. The session will not be recorded by either audio or video. All notes taken during the mediation will be destroyed at the end of the session.
3. **Conduct of Parties** – Ground rules may be suggested by parties in order to have a productive conversation. In general, parties are expected to speak one at a time and to work in good faith to resolve the issues. The purpose of mediation is to explore resolution, not to gather information to use in litigation.
4. **Reporting of Mediation** – The NJC will inform the Court and may inform other referring agencies of the outcome and provide a copy of the written agreement. An agreement represents a full and complete settlement of all claims and counterclaims raised in this proceeding.
5. **Legal Representation** – Mediators will not act as attorneys, give legal advice, or make any decisions regarding the outcome of the case. Each party has the right to consult with an attorney at any time.
6. **Disclosure** – Mediation does not prevent the enforcement of any outstanding judicial decisions.

We acknowledge that a mediator reviewed these guidelines with us and we agree to participate fully in the mediation process by following these guidelines.

_____ Date

Signature

Print Name

Telephone Number

Signature

Print Name

Telephone Number

Mediator Signature

Mediator

Signature

Print Name

Telephone Number

Signature

Print Name

Telephone Number

Mediator Signature

Mediator

FOR MEDIATOR USE ONLY

INDICATE RELATIONSHIP: business partners consumer/merchant creditor/debtor homeowner/HOA

landlord/tenant merchant/merchant neighbors other _____

INDICATE TYPE: _____

LENGTH OF MEDIATION: _____

COURT: LVJC NLV JC HNJC BC

04/23/15