

# NEIGHBORHOOD JUSTICE CENTER INTAKE SHEET

330 S. Third Street, Suite #600, Las Vegas, NV 89101  
702-455-3898 ~ mediation.works@ClarkCountyNV.gov

DATE: \_\_\_\_\_

Complainant	Respondent
Name: _____	Name: _____
Bus. Name: _____	Bus. Name: _____
Title: _____	Title: _____
Address: _____ _____	Address: _____ _____
Phone: _____	Phone: _____
(Home/ Work/ Cellular)	(Home/ Work/ Cellular)
Email: _____	Email: _____
ADDITIONAL PARTY(S) or ATTORNEY: _____	ADDITIONAL PARTY(S) or ATTORNEY: _____
<b><u>DEMOGRAPHICS:</u></b>	<b><u>DEMOGRAPHICS:</u></b>
Sex: <input type="checkbox"/> M <input type="checkbox"/> F    DOB / Age: _____	Sex: <input type="checkbox"/> M <input type="checkbox"/> F    DOB / Age: _____
Ethnicity: <input type="checkbox"/> AA <input type="checkbox"/> A/PI <input type="checkbox"/> H/L <input type="checkbox"/> NA <input type="checkbox"/> W <input type="checkbox"/> Other	Ethnicity: <input type="checkbox"/> AA <input type="checkbox"/> A/PI <input type="checkbox"/> H/L <input type="checkbox"/> NA <input type="checkbox"/> W <input type="checkbox"/> Other
Education: <input type="checkbox"/> Not H/S <input type="checkbox"/> H/S Grad/GED <input type="checkbox"/> Some College <input type="checkbox"/> Trade School/Assoc. College Grad <input type="checkbox"/> Master's degree or higher	Education: <input type="checkbox"/> Not H/S <input type="checkbox"/> H/S Grad/GED <input type="checkbox"/> Some College <input type="checkbox"/> Trade School/Assoc. College Grad <input type="checkbox"/> Master's degree or higher
Employed <input type="checkbox"/> YES <input type="checkbox"/> NO _____	Employed <input type="checkbox"/> YES <input type="checkbox"/> NO _____
Income (In Thousands) _____	Income (In Thousands) _____
COURT ACTION : <input type="checkbox"/> YES    NO	Indicate relationship:
How did you hear about NJC/mediation services? _____ _____ _____	<input type="checkbox"/> Landlord/Tenant <input type="checkbox"/> Creditor/Debtor <input type="checkbox"/> Merchant/Merchant <input type="checkbox"/> Homeowner/Assn. <input type="checkbox"/> Consumer/Merchant <input type="checkbox"/> Neighbors <input type="checkbox"/> Friend/Family <input type="checkbox"/> Other

Thank you for your interest in mediation. A case manager will contact you in 3-5 business days.  
For questions, call 702-455-3898.